

NIT NO-MSVP/e-NIT/15/MLDMCH-23-24

Dated-16.03.2024

NOTICE INVITING E-TENDER

DISPOSAL OF CONDEMNED GOODS LYING AT MALDA MEDICAL COLLEGE & HOSPITAL, MALDA UNDER DEPARTMENT OF HEALTH & FAMILY WELFARE, GOVERNMENT OF WEST BENGAL.

The MSVP, Malda MCH having its office at Malda MCH invites on-line bid from eligible and qualified tenders for disposing of condemned goods, condemned unserviceable goods, MMC&H, Malda “as is where is basis” on behalf of the Malda MCH Health & Family Welfare Department, Government Of West Bengal.

Intending bidder may download the tender document from the e-tender portal of Government of West Bengal at www.wbtenders.gov.in. The submission of bids should only be through online at www.wbtenders.gov.in.

Non statutory documents, Bid – A & Bid – B are to be submitted concurrently.

Medical Superintendent Cum Vice Principal
Malda Medical College & Hospital, Malda

Copy Forwarded to :-

1. The D.H.S, West Bengal, Swasthya Bhvan, Saltlake City, Kol-91.
2. The District Magistrate, Malda
3. The Principal, MMC, Malda
4. The ADM(G), Malda.
5. The Dy. Superintendent, MMC&H, Malda.
6. The Accounts Officer, MMC&H, Malda.
7. The All Assisatn Superintendent(NM), MMC&H, Malda
8. The DIO NIC, with request to upload the same in the district website.
9. The In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN- 29, Sector-V, Salt lake City, Kolkata-700091 With request to upload the same in the department's website.
10. Guard file

Sd/-
Medical Superintendent Cum Vice Principal
Malda Medical College & Hospital, Malda

TABLE OF IMPORTANT DATES

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (online) / Date of Issue / Published on	16.03.2024 at 6:00pm
2	Online documents download start date	16.03.2024 at 6:00 pm
3	Date of Pre Bid Meeting with the intending Tenderers in the Conference Hall , Ground Floor, Academy Building,Malda MCH	27.03.2024 at 04:00 pm
4	Online Bid submission start date	13.04.2024 at 10 A.M
5	Bid submission closing (On line)	17.04.2024 at 06 P.M
6	Last date of submission	17.04..2024 at 06 P.M
7	Opening of Technical Proposals-On line	20.04..2024 at 10 A.M
8	Uploading list for Technically Qualified Bidders-On line	To be uploaded in the website.
9	Opening of Financial Bid –On line	To be notified latter.

Sd/-

Medical Superintendent Cum Vice Principal
Malda Medical College & Hospital,Malda

Section-I: GENERAL INSTRUCTIONS TO THE BIDDERS (GIT)

GENERAL TERMS & CONDITIONS FOR DISPOSAL OF CONDEMNED GOODS

1. Interested and eligible bidders for purchasing the condemned Goods, condemned unserviceable Goods as mentioned in the Annexure-A, Annexure-B, Annexure –C & Annexure-D may submit their highest bid in the BOQ.

2. WHO CAN BID

Bidder having the following-

- i) **Trade License /Professional Tax/IT Return:**
The responding Bidder should have valid Trade License issued by the competent authority for similar type of works and also valid Professional Tax Certificate & Income Tax Clearance Certificate.
- ii) **PAN No. :**
The bidder should have valid PAN (Permanent Account Number) in its name with Income Tax authority in India.
- iii) **Goods & Services Tax (GST):** The bidder should have its name in Goods & Services Tax Identification Number (GSTIN) in India.
- iv) Annual Turnover of the bidder in the last financial year should not be less than 30 Lakh.

3. EARNEST MONEY DEPOSIT (EMD)

Each tenderer will have to deposit the earnest money for as mentioned below

DESCRIPTIONS	AMOUNT OF EMD IN RUPEES
EMD for LOT-1(Annexure-A)	Rs.10000

The amount of earnest money, as specified, is to be deposited through online mode as per guide line laid down in the Finance Department, Government of West Bengal memorandum no-3975-F(Y) dated 28.07.2017 and subsequent order in this regards. (www.wbfinance.gov.in)

The earnest money of the unsuccessful tendered deposited through online mode will be refunded as per norms laid down in the memorandum no-3975-F(Y) dated 28.07.2017 .

ii) Tender received without EMD, unsigned bids and conditional bids not be considered and not be accepted.

iii) The earnest money will be returned to the unsuccessful tendered in due course. EMD will subsequently be treated as Security Deposit for successful tenders and will not carry any interest & the EMD will be refunded after successful completion of the condemnation process.

4. PAYMENT SCHEDULE FOR SUCCESSFUL BIDDER:

i) The bidder whose offer is accepted by the Tender Committee should deposit accepted amount in full through TR challan to the head of A/c. **“0210-Medical & PH-01-Urban Health Services-800-Other Receipts-06-collection from other sources-27-Other Receipts” in the state Budget** within 07 (seven) working days from the date of receipt of intimation about acceptance of rates MSVP,Malda MCH under their own arrangement.

ii) In case, successful bidder does not deposit the requisite amount as mentioned in para – 4 under sub-para (i) within stipulated period of 07 (seven) working days then the EMD will be forfeited without any further reference and offer also to be treated as cancelled.

5. **INSPECTION:** Officer to be contacted for inspection during office hours in working days

Descriptions	Name of the officers	Office address	Email
LOT-1	DR.PRASENJIT KUMAR BAR	Malda Medical College & Hospital, Malda	pkbar41@gmail.com

6. SUBMISSION AND OPENING OF BIDS

1. Bidders to submit the following:

- A. Non statutory documents - under My Space
(Each sub-category item should be submitted online in multiple page single PDF file)
- B. Following 3 covers
 - a. BID – A (Should be in multiple page single PDF file)
 - b. BID – B (BOQ), i.e. Financial Bid

Documents should be uploaded in My Space), Bid – A would constitute the technical bid and Bid – B (i.e. BOQ) would be the financial bid.

Each scanned document should have an index page indicating the names of the documents enclosed and the corresponding page number of the document.

2. Details of the documents to be submitted in My Space and in covers

(a) Documents under My Space

Bidders to upload scanned copy of the following documents under specific Sub-categories of the Categories of space provided in My Space

Non Statutory documents to be submitted under My Document			
Sl . No.	Activity	Yes / No / NA	Page no in the bid
1	PAN Card of the Bidder Company		
2	15 – digit Goods and Services Tax payer Identification Number (GSTIN)		
3	License from Government/ Statutory Authority as applicable or		

	Registration with the Registrar Of Companies, if applicable.		
4	Income Tax Returns submitted for the last three years		
5	GST returns (of the last quarter)		
6	Performance Certificate		
7	P/L & Balance sheet for Last three financial yeras		
8	Tender Form (Annexure-1) on Non-Judicial stamp paper		

Statutory Documents

a) **BID-A** (Should be in multiple page single PDF file)

1. EMD (Scanned copy of the instrument through which EMD have been submitted)
2. Declaration of the bidder on letter head that “We agree to submit a copy of the Tender Documents and its Amendments and Addendums thereto duly initialled by us in all pages with our seal / rubber stamp affixed thereto, in token of acceptance thereof.”

Non-statutory document (document uploaded in My Space), Bid – A constitute the technical bid.

b) **BID – B [Bill of Quantity (BOQ)]**

BOQ shall contain the financial quotes in respect of each lot as mentioned in Form-3 and detailed at Annexure-A (Lot-1),

The financial rate for individual lot and exclusive of Goods & Services Tax (GST) to be quoted.

- i) H1 will deposit applicable GST through Reverse Charge Mechanism in accordance with the provisions of GST Act, 2017 and related Govt. orders & notifications.
- ii) H1 will be determined on final price only (Excluding GST & other Taxes)

Note:

- Any wrong or misleading information provided by the Tendered during submission of bids may lead to summary cancellation of bid, blacklisting in SHTO for at least 5 Years and forfeiture of EMD.
- Each scanned documents should have an index page indicating the name of the documents enclosed with Page no.
- The Earnest Money will be refunded after finalization of the tender and/or completion of the lifting of condemned materials process.

7. EVALUATION AND COMPARISON OF BIDS

(A) Technical Evaluation

During the tender evaluation process **Non-Statutory document** (document uploaded in My

Space), **Bid – A** constituting the technical bid will be opened first and evaluated. The determination of Technical qualification status of a bidder will be based on the following:

- i) **Scrutiny of Form 1 (NIT Acceptance Form) duly notarized**
- ii) **Undertaking Regarding Blacklisting-Form II**
- iii) **Scrutiny of documentary evidence as per Form 2: Check List.**

A bidder will be considered technically qualified if, Comply with above.

(B) FINANCIAL EVALUATION

Financial Bids (Bid - B) of the technically qualified Bidders would only be opened.

THE DECISION OF THE MSVP AUTHORITY WILL BE FINAL AND BINDING IN THIS MATTER.

(C) Responsiveness of Bids

MSVP' determination of a bid's responsiveness is to be based on the contents of the bid itself.

(D) Financial evaluation:

The financial bids of only those bidders who qualify in the technical bids will be opened.

(E) MSVP's Right to Accept Any Bid and to reject any or All Bids:

MSVP reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Tenderers.

(F) Financial Bid:

Financial bids of the technically qualified bidders will be opened. Award of the Contract will be based on the rates quoted in the financial bid only.

i) Successful Bidder is liable to lift all those condemned Goods with their own expenses and arrangement. MSVP will not be responsible for arrangement of labourer, cranes or other tools/machineries or bear any cost to this effect.

- i) **In case, successful Bidder does not lift the condemned goods etc within stipulated period of 15 (fifteen) working days after deposition the full sale value then bidder is liable to pay Rs 1000/- (one thousand) per day for each lot up to 15 days towards Ground Rent and after 15 days, the amount deposited with MSVP, Malda MCH will be forfeited without any notice and acceptance of offer also to be treated as cancelled.**

- ii) In case of applicability of GST or any other taxes at any stage the same is to be paid by the Tendered and rates offered should include that amount. In no cases GST amount will be deducted from the offered amount.

- iii) The person authorized by the Bidder will be allowed to take delivery and authorized person should have his or her identity proof and official seal.

8. Other Terms & Conditions

a. **The Tendered will bid for the lot in a single price and shall not bid for any particular item.**

b. Bidders shall quote rates both in figures and words in BOQ, if there is any difference between the rates in figures and in words, the higher of the two shall be considered.

c. Validity of Rates:- The quotations submitted should be valid a period of **120 days** from the date of opening the bids.

d. The condemned goods will be disposed of on 'AS IS WHERE IS', 'No Complaint' and 'Caveat Emptor' basis only. No guarantee for its worthiness or quality will be given by this Department.

e. Tender once submitted cannot be withdrawn /modified and any money deposited including EMD shall be forfeited.

f. The MSVP,Malda MCH, reserves the right to withdraw any material from sale at any stage without assigning any reason thereof.

g. The MSVP,Malda MCH reserves the right to disqualify any bidder at any point of time without assigning any reason thereof.

h. The MSVP,Malda MCH does not bind himself to assign any reason for non-acceptance / cancellation of the auction.

i. The address of the bidder given in the Tender shall be deemed to be the Bidder's address and correspondence sent on that address shall be considered to have been delivered to the Bidder. No claim will be entertained for reason of forfeiture of the sum deposited, in case correspondence is returned back "UN- DELIVERED"

j. The condemned goods will be allowed to be lifted between 11.00 AM to 3.30 PM on any working day within the stipulated period with prior intimation. No picking, choosing or sorting will be allowed in the premises for the disposal of lots. Whole lot would have been picked up and a receipt for the same will have to be submitted before taking the delivery.

k. Tendered will have to submit the self-attested photocopy of the valid Trade License, GST, PAN, Professional Tax registration no / Clearance certificate along with the tender, without which the tender will not be accepted.

l. It shall be implied and taken for granted that the party has carefully gone through and understood the terms & conditions of auction including the amendments, if any, prevailing at the time of bid. **No complaint or objection shall be entertained by Malda MCH after the bid is opened / accepted.**

9. Undertaking Regarding Blacklisting:

- a. The bidder should not have been blacklisted by any Central / State Government / Public Sector Undertaking for the auctioned item(s) and / or any other item. An undertaking in this regard should be submitted by the bidder in the form of Affidavit (Annexure – I), otherwise his bid shall be summarily rejected.

- b. If the selected firm is found / detected Blacklisted by any Central / State Government / Public Sector Undertaking (for the auctioned item or any other item) at any stage of Auction process, the acceptance of the selected bid would be treated as cancelled and the contract in whole will be terminated with immediate effect without any intimation to the concerned bidder.
- c. In case of (b) above the EMD will be forfeited. The decision taken by MSVP, Malda MCH in the matter will be treated as full & final in this regard.

10. Insolvency / Criminal activities:

In case of partnership/other firm

- d. None of the partners/owner should be insolvent, in receivership, bankrupt or being wound up and their affairs are not being administered by the Court or a judicial officer, their business activities have not been suspended and subjected to any legal proceedings.
- e. None of the partners/owner should have been convicted of any criminal offence related to professional conduct or of the making of false statement or misrepresentation as to their qualifications.
- f. The act of the breach of performance of the contract by any of the partners shall be binding on the firm.
- g. The bidder shall be construed to mean the prime bidder and all clauses as are applicable to a bidder shall also be applicable to the prime bidder.

11. Undertaking Regarding Acceptance of the Terms & Conditions:

The bidders shall have to submit an undertaking regarding acceptance of the Terms & Conditions of the NIT in Annexure-I

DOSSIER OF TENDERERS FOR SALE OF CONDEMNED GOODS & UNSERVICEABLE GOODS

(To be submitted in the official stationery)

1. Name of the Firm/company:
2. Address:
3. Permanent Account Number of Income Tax:
4. Registration number of GST:
5. Whether current IT/ST clearance certificate enclosed:
6. Valid Trade License issued by the competent authority

Trade License No :
Issued by :
Type of License :

7. Annual Turnover:

8. Name of person to be contacted & his mobile no, email address:

Name :
Mobile No :
Email ID :

9. Details of the EMD:

Place & Date-

Signature with office seal

Form – I

DECLARATION

[To be executed on Rs. 10/- non Judicial Stamp paper and duly notarized]

Date:

To
The M.S.V.P
Malda Medical College & Hospital
Malda-732101

Sir,

1. I/We do hereby state that, I/We have read the entire terms & conditions of the contract understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms & conditions and agree to take part in the Auction.
2. I/We declare that the Earnest Money and/or other deposit towards the contract were made by me/us as against my/our bid and that the particulars remittance given by me/us in the bid form is true and correct.
3. I/We further declare that the information revealed by me/us in the bid document is true and correct to the best of my/our belief. I/We understand and agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the bid submitted by me/us is liable to be cancelled and in such case, the Earnest Money paid by me/us is liable to be forfeited by you and you will be at liberty to annul the offer made by me/us at any point of time.
4. I/We also agree that after my/our offer given in my/our bid for contract is accepted by you and I/We fail to accept or act upon the terms & conditions of the contract or am/are not able to complete the transaction within the time limit specified for any reason whatsoever and/or fail to fulfill any/all of the terms & conditions of the bid and offer letter, the Earnest Money and any other amount paid by me/us along with the bid and

thereafter, are to be forfeited.

5. I/We understand that in the event that the successful Bidder fails to comply with the Terms & Conditions of the contract and you on your sole discretion offer the contract to me/us to our highest offered bid then I/We are unconditionally bound to comply with the Terms & Conditions. And in the event of I/We failing to comply with the same, I/We agree that you are entitled to forfeit the Security Money deposited. I/We also understand that the Security Deposit of the Contractor shall be retained by you and return only after the successful conclusion of the contract. I/We state that I/We have fully understood the terms & conditions therein and agree to be bound by the same.
6. The decision taken by you in all respects shall be binding on me/us.
7. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correcting and/or additions or deletions of terms being offered for sale.

Name:

Address:

Mobile No.....

E-mail ID:.....

Form – II

UNDERTAKING REGARDING BLACKLISTING

[To be executed on Rs.10/- non Judicial Stamp paper and duly notarized]

I/we _____

Contractor/Partner or Sole Proprietor (Strike out the word which is in applicable) of
(Firm of contractor) _____do hereby declare and solemnly affirm that
the individual firm/ companies M/s_____ have
not been blacklisted by the Union or State Government and the
individual/firm/companies blacklisted by the Union or State Governments or any
partner or shareholder thereof are not directly or indirectly connected with or has
any subsisting interest in business of my firm.

Deponent

Address

I do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and it conceals nothing.

Dated: _____

Deponent: _____

Form 2: CHECK-LIST

[Please fill in and include with your Bid]

Note 1: It is essential that all documents in hard copy are to be placed before the Committee and arranged in the same sequence as given in the Check List. All the documents should be appropriately flagged.

Note 2: If any document is written in any language other than English, an English translation of the document duly authenticated is to be submitted.

Note 3: All the documents mentioned below are essential for qualifying in the technical evaluation.

Note 4: After opening of the technical bids, if it is found that any of the documents required to be submitted with the bids is wanting, MSVP shall reserve the right to allow late submission of such document at its discretion within a specified time limit.

Non statutory documents to be submitted under My Document				
Sl No	Activity	Yes/No/NA	Page No in the Bid	Remark
1	PAN Card of the Bidder Company			
2	15 – digit Goods and Services Tax payer Identification Number (GSTIN)			
3	License from Government/ Statutory Authority as applicable or Registration with the Registrar Of Companies, if applicable			
4	Income Tax Returns submitted for the last three years			
5	GST returns (of the last quarter)			
6	P/L & Balance sheet for Last three financial years			
7	Tender Form (Form-1) on Non-Judicial stamp paper			
BID - A				
Sl No	Activity	Yes/No/NA	Page No in the Bid	Remark
1	EMD (Scanned copy of the instrument through which EMD have been submitted)			
2	Undertaking Regarding Blacklisting- Form-II			

Annexure –A(Lot-1):Catalogue of Items to be Disposed

(Part-A: List of items to be sold as per weight)

Item No.	Particulars of Goods	Space/Location of Goods	Quantity/ Weight (approx)	Minimum Rates in Rs. (Both in figure and words)
1.	[MetalScrap,Broken/Rusted/ Unserviceable/Non repairable & Discarded Iron Cot, Bed Side Table, Locker, Almirah & other Iron/Metal Furniture, Machine Parts, Surgical Instruments, Utensils etc.]	In front of the Isolation Ward, Roof & inside all the wards within Hospital Premises.	x	Rs. 10.00 (Rupees Twenty only) per Kg.
2.	Glass Polymer Container Scrap (Broken Glass & Polymer etc.); Broken jar Container.	In front of the Isolation Ward, Roof & inside all the wards within Hospital Premises.	x	Rs.10.00(Rupees Ten only) per Kg.
3.	Empty Container & Jar.	In front of the Isolation Ward, Roof & inside all the wards within Hospital Premises.	x	Rs. 05.00(Rupees Five only) per Kg.

NB: Rate to be quoted including all charges.

Date:_____/_____/2024

Place:_____

Signature of the Bidder with Designation
Company Seal.

Form 8 : Statement of Breakup of Duties and Taxes (BOQ)

Sl. No.	BOQ	Description of Work/Item(s)	Total price excluding of Taxes, GST etc.
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1	Lot-1 (Annexure-A)	Condemned Goods at Malda MCH	
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Note:

- a. The financial rate for individual lot and exclusive of Goods & Services Tax (GST) to be quoted.
- b. H1 will deposit applicable GST through Reverse Charge Mechanism in accordance with the provisions of GST Act, 2017 and related Govt. orders & notifications.
- c. H1 will be determined on final price only (Excluding GST & other Taxes)